

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2024/25	CURRENT POSITION	CONTACT
Elections Group	Policy and Project Advisory Board Vice-Chairman (Cllr Julie Hall), the Portfolio Holder responsible for Elections Matters (Cllr Sophie Porter), Corporate Governance, Audit and Standards Committee Vice-Chairman (Cllr Bill O'Donovan and Cllrs Gaynor Austin, Steve Harden, Calum Stewart and C.W. Card.	The first meeting of the Group is planned for Wednesday 13 November at 6.30pm.	Andrew Colver Contractor andrew.colver@rushmoor.gov.uk Elections Team 01252 398824 elections@rushmoor.gov.uk

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

ISSUE	DETAILS	CONTACT DETAILS
	PLACE	
	PEOPLE	
Climate Change Action Plan	At its meeting in March 2024, the Board started the process of refreshing the Council's Climate Change Action Plan. Following discussions, it was felt that consideration should be given to the implications of a fundamental reshape of the Plan to allow for a two pronged approach, one looking inwards at Council activities and one looking outwards at the Borough as a whole, in an enabling and facilitating capacity. This would be followed up and reported to a future meeting.	Rachel Barker – Assistant Chef Executive rachel.barker@rushmoor.gov.uk

POLICY AND PROJECTS ADVISORY BOARD**AGENDA PLANNING – 2024-2025**

12th June 2024	Arts Council Place Partnership Project – Funding Bid
23rd July 2024	Procurement Strategy - (existing till 2024) Youth Engagement (Part 1)
24th September 2024	Youth Engagement (Part 2)
19th November 2024	
21st January 2025	
25th March 2025	
<i>Potential items to be considered for 2024/25</i>	<ul style="list-style-type: none"> • Communications Strategy • Council Business Plan • Climate Change Action Plan

PROGRESS GROUP MEETINGS

Membership: Cllrs Sue Carter, Peace Essien-Igodifo, Lisa Greenway, Julie Hall, Thomas Mitchell, Mike Roberts and Ivan Whitmee

Date	Item	Notes
25 June 2024	<p>Arts Council Place Partnership Project – Bid Feedback</p> <p>Youth Engagement – meeting on 23 July</p> <p>Procurement Strategy – Meeting on 23 July</p>	<p>As timing won't allow for this item to come back to the Board, Lee McQuade had offered to speak with individual Members should they wish to in advance of the deadline.</p> <p>Presentation providing an overview of what we do followed by a workshop (to be held in private). Ensure we identify what we want to achieve and identify areas of focus.</p> <p>Existing one runs until end 2024. Introduction of Procurement Act 2023 – requirement to review and update existing Strategy.</p>
3 September 2024	<p>Procurement Strategy</p> <p>Youth Engagement</p> <p>Future Items</p>	<p>Timelines for this piece of work had changed slight and the Strategy would now go to the November 2024 Cabinet Meeting. If Members wished to comment following eth previous Board meeting, they still had time to do so through Roger Sanders.</p> <p>The Group were advised that work was currently underway, with partners, to gather information, share data and identify gaps in work relating to young people. A review of the proposed approach was also noted and would be expanded on at the meeting on 24 September, where the proposed Action Plan and Draft Strategy would be considered.</p> <p>Marmot Health Strategy – gap analysis work underway, will share details as the work develops.</p>

	<p>Defibrillators and Bleed Kits</p>	<p>Devolution – awaiting further information. Express of interest from HCC shared with the Council, and RBC had shown a desire to be involved in the process.</p> <p>Social Housing Needs – OSC are currently carrying out some work on the Housing and Homelessness Strategy. A watching brief would be kept on this work.</p> <p>Community Plan – Communications and Engagement Strategy, on how we engage with residents and businesses, in the process of being developed, Due to Cabinet in October 2024. Report back to Cabinet later in the year.</p> <p>It was noted that the defibs and bleed kits would be installed within months and a timetable of the works would be shared with Members. Options would be considered for a launch event and training sessions (inc. for students).</p>
--	--------------------------------------	---